

HAMBLETON PARISH COUNCIL
TUESDAY 3rd October 2023 - ORDINARY MEETING

MINUTES

1. Apologies for absence – Cllrs Sycamore and Robinson
Attendees – Cllrs Wright, Graham, Thompson, Squires and the Clerk
2. Declarations of Interest from members in any item to be discussed - Nil
3. Minutes of the Ordinary Parish Council Meeting 5th September 2023. It was resolved that the minutes were approved as a correct record.
4. Matters arising. - Nil
5. **To discuss any Police related issues** No police attendance but discussions took place regarding the concerns raised regarding Youth Anti-Social Behaviour around the Regenda Homes. It was agreed that the Clerk would write to Regenda to ask them to consider putting in additional security eg lighting.

Open Public Discussion
No public present

6. **Climate Change** – The Clerk reported that The Conifers were in agreement about the installation of a Water Butt, survey needs to be carried out to consider best positioning. The Clerk further reported that some additional trees from the Woodland Trust were due to be received in November for planting on the park.
7. **Village Flooding** – It was resolved that the Clerk write to Rebecca Pow the Parliamentary Undersecretary for Environmental Quality and Resilience to request funding for Paul and Mark to commission work to clear the drains through Rydal Road and lift the tributaries to help flow in the future. Wyre Flood Forum – Mrak (LCC) to look at the 2 pipes on Marsh Lane to attempt to unblock.
8. **BKV/WIB** –
 - a. Future dates agreed were for litter pick 14th November 2023 starting at 10.30am. Following discussion it was agreed that instead of having Winter Tubs, residents be invited to plant up a tub in the village.
 - b. The Parish Council acknowledged the contribution towards In Bloom planting from Wyre Council of £600.
 - c. It was resolved that the Clerk purchase a further sack of stone for spreading on the Pedder Lane PROW.
9. **Bob Williamson Park**
 - a. It was resolved that the clearance of overgrown greenery on paths be included in the jobs list.
 - b. It was resolved that the Clerk pays in full the invoice for the Park drainage. It was further resolved (with agreement of Contractor) that £4K from the additional work be withheld until the park is grass seeded which will now be in the Spring.
 - c. No decision made as no further detail received from Wyre Juniors.
 - d. The Clerk reported that there had been some damage to the new Music Corner Equipment on the park. It was resolved that the Clerk research prices for replacement parts.
 - e. The Parish Council acknowledged the receipt of £1000 towards the Music Corner from the Under 5's Group.
10. **Other**
 - a. The Clerk reported that the SpID had been moved to Sandy Lane and results were quite shocking with over 80% of cars travelling above the 20mph speed limit. The Clerk agreed to move the SpID again early in November to face the other way.
 - b. It was resolved that the following issues be included in the contribution for the Green Book for November 2023. Christmas Lights switch on and speeding and parking in the village.
 - c. No update had been received from LCC regarding g permission to place a bench on LCC Land on Mill Lane.

- d. The Council were reminded of dates for the Mayors Fundraising Event and the Shovel Fundraising Presentation.
- e. The Clerk reported that the Lengthsman had carried out a major cleanup of the shelter, bin and sign. It was resolved that the Clerk purchase suitable Black Paint so that the shelter could be repainted as it was in need of a refresh.
- f. It was resolved that the Parish Council donate to The Friendship Group to enable them to provide mulled wine at the Lights Switch on event to the sum of £50.
- g. It was resolved that Cllr Wright and the Clerk attend the LALC Conference and AGM on 4th November.
- h. The Council acknowledged the Mayors Charity Event date on 6th April 2024 at Garstang Country Club.
- i. It was resolved that the Councillors would provide any ideas for the Clerk to collate and formulate a response to the AgeUK request for ideas for their funding request from the Lottery.

11. Finance

a. Bills for Payment

	Payee	Amount (£)	Type
a.	Salaries Total September 23	2,016.10	Online
b.	PKF Littlejohn External Audit	378.00	Online
c.	Y Walton Litter pickers etc	166.14	Online
d.	North West In Bloom Tickets	60.00	Online
e.	A Taylor – Allowances	250.00	Online
f.	T Wolstenholme – Park drainage	66,000.00	Online
g.	Friendship Group for Christmas Refreshments	50.00	Online

- b. It was resolved to accept the Bank statements to acknowledge receipt of Interest 4th September 2023
- c. It was resolved to accept the Bank Reconciliations (Monthly and YTD) as a true record of Hambleton Parish Council to 4th September 2023
- d. Completion of the limited assurance review for the year ended 31 March 2023 – for decision

Except for the matters reported, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The smaller authority has disclosed that it made proper provision during the year 2022/23 for the exercise of public rights, by answering 'Yes' to Section 1, Assertion 4. However, as was reported last year, we are aware that it failed to do this and therefore should have answered 'No' to this Assertion. It has also disclosed that it took appropriate action on all matters raised in reports from internal and external audit, by answering 'Yes' to Section 1, Assertion 7, which, on the basis of the above, is not correct.

The Accounts and Audit Regulations 2015 (SI 2015/234) set out what the Town Council must do at the conclusion of the review. In summary, the Town Council are required to:

- a) Prepare a "Notice of conclusion of audit" which details the rights of inspection, in line with the statutory requirements.
- b) Publish the "Notice" along with the certified AGAR (Sections 1, 2 & 3) before 30 September, which must include publication on the smaller authority's website.
- c) Keep copies of the AGAR available for purchase by any person on payment of a reasonable sum.
- d) Ensure that Sections 1, 2 and 3 of the published AGAR remain available for public access for a period of not less than 5 years from the date of publication

It was resolved to accept the findings of the External Auditor and to resolve to accept that the Clerk has carried out points a to d above in line with the deadline set down.

- e. It was resolved that the Clerk consider future Park Drainage and SpID equipment for the first draft of the Precept Calculation and Budget for 2024/25.
- f. It was resolved to allow the Clerk to purchase the 13th edition of Charles Arnold-Baker – Local Council Administration to replace the 4th Edition used currently.
- g. The Parish Council reviewed the Quarter 2 Budget as provided and resolved to accept with no further action at this time. The Councillors requested a lower level breakdown that was subsequently provided by the Clerk.

12. Planning Applications - to consider the following planning applications:

Application Number: 23/00890/FUL

Proposal: Single storey rear and side extension, replacement garage and widening of existing shared driveway

Location: Dilwyn Green Meadow Lane Hambleton Poulton-Le-Fylde Lancashire

It was resolved that the Parish Council would not object to this application.

Application Number: 23/00850/COUQ

Proposal: Prior approval for proposed change of use of agricultural building to 2 dwelling houses (C3) with building operations under Class Q of the GPDO

Location: Bowses Hill Farm Neds Lane Stalmine-with-staynall Poulton-Le-Fylde Lancashire#

It was resolved that the Parish Council would object to this application on the following grounds:

Access to the site is difficult as the road is narrow and is close to a busy junction.

13. Correspondence

Nil

14. Next Meeting – Ordinary Parish Council Meeting 7th November 2023 starting at 7pm in the Village Hall

Chairman..... Date

Press and Public Welcome to Attend

For Further Information – please contact the Clerk: Yvonne Walton

Tel: 07703 773785 or email: hambletonpc@yahoo.co.uk