

**HAMBLETON PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HELD ON THE 5th May 2021**

Present: Cllrs Cameron, Robinson, Peaker, Davies, Sycamore, Wright and Graham and Clerk.

1. **21/AM01 Apologies:**
2. **21/AM02 Elections to Office:**
 - a) **Chairman:** it was proposed by Cllr Robinson and seconded by Cllr Sycamore that Cllr Cameron be elected as Chairman.
It was resolved to approve the above (acceptance of office form to be signed in following week).
 - b) **Vice Chairman:** it was proposed by Cllr Sycamore and seconded by Cllr Robinson that Cllr Davies be elected as Vice Chairman.
It was resolved to approve the above (acceptance of office form to be signed in following week).
 - c) Village Hall Management Committee: Cllrs Davies and Peaker.
 - d) Playing Fields Representative: Cllrs Cameron and Robinson
 - e) LALC Representative: Cllr Robinson
 - f) Planning Ambassador: Cllr Davies
 - g) Wyre Flood Forum: Cllr Peaker
 - h) Wyre In Bloom: Cllr Sycamore
 - i) Community Speed Group: Cllr Davies**It was resolved that the above positions be held by the Councillors stated.**
3. **21/AM03 The outgoing Chairman, Cllr Robinson, provided an end of year report that she read out to attendees.**
4. **21/AM04 Adoption of the Wyre Code of Conduct (July 2019 edition)**
It was resolved that the Council adopt the Wyre Code of Conduct
5. **21/AM05 Adoption of NALC Financial Regulations (Updated April 2021) including the Accounts and Audit Regulations 2015 (updated March 2021)**
It was resolved that the regulations be adopted by the Council.
6. **21/AM06 Adoption of updated Standing Orders Updated April 2021**
It was resolved that the Council accept the updated Standing Orders.
7. **21/AM07 Adoption of the Internal Audit Plan updated April 2021**
It was resolved that the Council adopt the Internal Audit Plan

Date of Next Meeting: Ordinary Parish Council Meeting 7.30pm
Tuesday 1st June 2020 - Village Hall

Signed Date