

HAMBLETON PARISH COUNCIL
TUESDAY 4th July 2023 - ORDINARY MEETING

MINUTES

1. Apologies for absence – Councillor Graham
2. Declarations of Interest from members in any item to be discussed - Nil
3. Approved as a correct record and signed Minutes of the Ordinary Parish Council Meeting 6th June 2023 and Extra-ordinary meeting 20th June 2023
4. Matters arising. - Nil
5. **To discuss any Police related issues** A discussion took place regarding the issue of hedges growing over pavements and so restricting access. Concern was raised re the obstruction to the Line of Sight at Grange Road/Moss Lane junction.

Open Public Discussion

A letter was read out from a resident concerned with the storing of caravans and commercial vehicles in an area where the deeds of the properties state that this was prohibited. It was agreed that the Clerk forward the letter to Planning Enforcement at Wyre Council for them to respond and to write to the resident confirming action taken.

6. **Climate Change** – A discussion took place regarding the placing of water Butts at The Parish Church and Hall, Cllr Squires agreed to take forward at this stage.

7. **Village Flooding** – To discuss issues, receive feedback from Meetings and actions and resolve any further actions.

Wyre Flood Forum 8th June 2023. Cllr Thompson reported the success of works carried out on land alongside Carr Lane where landowner and LCC had worked together to replace drainage pipe and to increase size from 6 to 9”

River Flood Defence community event 22nd June 2023 – It was agreed that the Clerk would contact the Environment Agency to identify impact of the Parish Council having responsibility for Common Land alongside the river.

Gully Cleaning 23rd June 2023 – For information

Road closure 17th July Kiln Lane/Wardleys for Cameras and jetting of drains – For information

8. **BKV/WIB** –

- a. Future dates agreed were for litter pick 13th August 2023 starting at 10.30am and Working Group 19th August 2023 starting at 10am and there were no further actions identified..
- b. Cllr Thompson reported that he was building the nesting boxes at a cost of £10 each.
- c. No further actions were resolved but Cllr Sycamore reported that the 30mph sign on Church Lane had faded and needed reporting. It was requested that the Clerk issue the Portfolio to Councillors
- d. It was resolved that the Front Garden Competition would not go ahead due to lack of entries.

9. **Bob Williamson Park**

- a. No new actions identified for the Park at this time.
- b. The Clerk reported the completion of the raised bed and the placement of the plaque to commemorate the death of the Queen.
- c. Following discussion, it was resolved through a unanimous vote that the bid provided by Tim Wholstenholme be accepted as the best for the Park at £66,000 including VAT. The price was favourable and the expected time to complete the Project would be 10 days as opposed to a month with other Contractors

10. **Other**

- a. No update on SPID data was available.
- b. It was resolved that the following issues be included in the contribution for the Green Book for August 2023. Work due on the park, thank you's for residents involvement, update on In Bloom.
- c. The Clerk reported that the bench and cycle racks had been passed to the Lengthsman who was liaising with Mr Fenton re installation.

- d. It was resolved that Councillors would have Parish Council specific email accounts in order to comply with GDPR. It was resolved that the Clerk take this forward with James at Easy websites a provider to a number of Parish Councils in the area.
- e. It was resolved to accept the Risk Register for 2023/24 as distributed.
- f. Following discussion it was agreed that there were a number of anomalies with the Open Space Survey and it was resolved that Councillors would forward comments to the Clerk and for her to collate them and respond centrally.
- g. It was resolved that Cllr Robinson would escalate the issue to Councillor Shedwick.
- h. The application for Tree Preservation Order on Market Street was considered but no actions were identified.

11. Finance

a. Bills for Payment

	Payee	Amount (£)	Type
a.	Salaries Total	1,841.65	Online
b.	Pond Pride Raised Bed	1,776.00	Online
c.	Wyre Joinery & Building Contractors Dipping Platform and fencing safety repairs	1,150.00	Online
d.	Irene Fairchild – Slate for around boat	24.00	Online
e.	E Parry – Internal Audit	150.00	Online
f.	Gordon Ellis Hanging Baskets	143.76	Online
g.	Gordon Ellis Planters	1,118.40	Online
h.	Y Walton – Reimbursement for Wood for Owl boxes	82.02	Online

- b. It was resolved to accept the Bank statements to acknowledge receipt of Interest 5th June 2023
- c. It was resolved to accept the Bank Reconciliations (Monthly and YTD) as a true record of Hambleton Parish Council to 5th June 2023
- d. The Quarter 1 budget and was reviewed and it was resolved that there were no actions required at this stage.
- e. To consider the results of the Internal Audit for 2022/23 and resolve any actions. In particular:
For Council
Does the Parish Council wish to approve an Insurance Strategy? – It was resolved that more work was required to better understand the requirement here.
Risk assessment to be reviewed (see 10h) - Completed
To consider alternative solution to Clerk making payments and receiving reimbursements – It was resolved to apply for a Debit Card to allow the Clerk to make payments direct from the Parish Council Bank Account rather than paying and requesting reimbursement.
To consider applying for a Credit Card for the Parish Council – It was resolved that the Clerk apply for a Credit Card, If acceptable to the bank.

For Clerk

- To apply a reference number to Online Payments. Now implemented
- To ensure amounts are included within minutes when contracts are reviewed – Now implemented
- To ensure that Budgets are reviewed each quarter – Quarter 1 budget reviewed meeting 4th July 23
- To ensure that there is a Receipt of monies note included for file. – Now implemented
- To contact BHIB Insurance to consider the impact of War Memorial Insurance. – It was resolved that the Clerk contact BHIB to identify whether any saving could be made by removing a War Memorial from the Policy.
- To correctly interpretate AGAR Guidance – Implemented and ongoing
- To detail reimbursements on the Agenda rather than total amount reimbursed for transparency – Implemented and Ongoing

12. Planning Applications - to consider the following planning applications:

Application Number: 23/00561/FUL

Proposal: Erection of an attached garage. Location: Myrtle Bank Market Street Hambleton Poulton-Le-Fylde Lancashire

It was resolved that the Parish Council had no objections to this application.

Application Number: 23/00528/COUQ

Proposal: Prior approval for proposed change of use of agricultural building to 3 dwelling houses (C3) with building operations under Class Q of the GDPO

Location: Hankinsons Farm Moss Side Lane Stalmine-with-staynall Poulton-Le Fylde Lancashire

It was resolved that the Parish Council had no objections to this application. However it was asked to be noted on the response that the Road surface is very poor an that this should be improved if the application was to be agreed.

Application Number: 23/00601/FUL

Proposal: Proposed single strorey side extension and two storey rear extension and external alterations following demolition of garage (resub of

Location: 14 Carr Lane Hambleton Poulton-Le-Fylde Lancashire FY6 9AZ

It was resolved that the Parish Council had no objections to this application.

Application Number: 23/00541/FUL

Proposal: Erection of agricultural building for storage and livestock, replacement outbuilding with 2 stables, workshop, rest and brew area, timber lean-to outbuilding for storage, stable block, sand topped turn out and exercise area, and a sand topped riding menage (retrospective)

Location: Bickerstaffe House Ghants Lane Hambleton Poulton-Le-Fylde Lancashire Grid Ref: SD338212 442

It was resolved that the Parish Council had no objections to this application.

13. Correspondence

Nil

14. Next Meeting – Ordinary Parish Council Meeting 1st August 2023 starting at 7pm in the Village Hall

Chairman..... Date

Press and Public Welcome to Attend

For Further Information – please contact the Clerk: Yvonne Walton

Tel: 07703 773785 or email: hambletonpc@yahoo.co.uk